

WEDDING CONTRACT



Please be accurate – filling in this form thoroughly will ensure we communicate our expectations clearly & the final images will be of a high standard. **'Save As' to your computer.** Email this back, or print out & post.

WEDDING DATE: _____

FULL NAMES:

BRIDE: _____ PHONE: _____

EMAIL: _____ CELLPHONE: _____

GROOM: _____ PHONE: _____

EMAIL: _____ CELLPHONE: _____

CELEBRANT: _____ WEBPAGE: _____

EMAIL: _____ CELLPHONE: _____

SOUND TECHNICIAN: _____ WEBPAGE: _____

EMAIL: _____ CELLPHONE: _____

SHOOTING LOCATIONS:

CEREMONY: _____ TIME: _____

ADDRESS: _____

PHOTO SHOOT: _____ TIME: _____

ADDRESS: _____

RECEPTION: _____ TIME: _____

ADDRESS: _____

DELIVERY:

DATE FOR PROJECT COMPLETION (photos / videos available within 4 weeks after wedding): _____

ADDRESS FOR DELIVERY: _____

I, _____,

agree to the details of the photo or video project listed above, including the price, and the terms set forth on the following page.

SIGNATURE: _____ DATE: _____

DESCRIPTION:	
Package: Photo <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	Video <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Combo <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	
Products: Final output to: <input type="checkbox"/> USB Stick <input type="checkbox"/> Photo prints <input type="checkbox"/> Album <input type="checkbox"/> Vimeo.com <input type="checkbox"/>	

PAYMENT DETAILS:
On-line banking is preferable, or cash.
Please make all payments to:
R J SALISBURY, 71 Montreal Rd, Toi Toi, Nelson 7010.
BANK: Westpac. **ACCOUNT:** 03-0703-0018880-001

Full Amount quoted:	
Deposit upon signing contract:	\$100
Remaining Amount upon delivery of product:	
Total Due:	

PLEASE NOTE: All prices include GST. Ray Salisbury operates as a sole-trader, trading as Moving Moments and is not GST registered. Pricing may vary according to your specific needs. Travel and accommodation costs outside the general Nelson region may apply.

WEDDING CONTRACT



TERMS of WEDDING PHOTOGRAPHY AGREEMENT

PAYMENT DATES:

For your financial convenience, payments are to be paid in two installments:

- A non-refundable \$100 deposit, due at the time of agreement signing.
- The remaining balance, due a week before the wedding date.

The deposit secures your booking of the photographer. The second payment ensures that if you default, and the photographer has turned away other work for that date, he doesn't lose out. In the event that more than one client wishes to book services on the same day, preference will go to the first client to pay the deposit. Rescheduled events will only be accommodated if the new date does not conflict with a previously booked project.

DELIVERY OF FINAL PRODUCT:

Depending on the package you choose, we will either hand-deliver the final product, mail it, or digitally transfer it, by the agreed upon date. Prior to this, we may submit proof materials for your approval. (e.g. Highlights movie, or proof of photo album.)

MUSIC TRACKS:

For video, it would help if you gave us the ceremony music on, or before the day. (On a CD or USB flash drive is fine.) This is the best method of ensuring your final movies not only look great, but also have high quality sound. Please note that we are not responsible for the usage of any copyrighted material you choose for the video.

For a highlights video, posted on-line, we will choose royalty-free, licensed instrumental music. This will avoid the movie being blacklisted.

ACCESS:

Moving Moments will be the exclusive professional photographer (or videographer). Friends and family are permitted to operate their cameras on the condition that they do not interfere with or get in the way of the professional coverage. It is the client's responsibility to allow access to areas for photo/videography. Moving Moments will not be responsible for coverage lost due to access restrictions.

CREATIVE STYLE:

Creative aspects such as shooting and editing style are at the discretion of Moving Moments. See our website to view our portfolio work and ensure that we are a 'good fit'.

RIGHT TO SHOWCASE:

We are proud of our work, and need the ability to showcase it to acquire new business. Note that we both share **equal rights** to the final photos and/or videos – rights to copy, edit, display and share it. Moving Moments will only use the photos and/or videos on their business Facebook and Instagram or web pages, and never sell the images for profit.

UNFORESEEN CIRCUMSTANCES:

If you cancel your wedding, you forfeit the \$100 deposit, but will be refunded any other balance paid.

In the unlikely circumstance that our data storage equipment fails and we lose the ability to complete your final product, you will be refunded all money paid, but we cannot be held liable for additional damages. (This has never happened.)

YOUR RESPONSIBILITIES:

- Prompt payment and communication to ensure no interruption in the production process.
- Accuracy in communication will prevent spelling errors, or lost filming opportunities. It is important that we balance expectations.
- If we are shooting your wedding reception, please provide a seat for dinner (it's a long day!)

LIABILITY:

Moving Moments will not be held liable for any production problems beyond our control, (e.g. bad weather, accidents, poor acoustics/lighting, interference from guests or another photographer, etc.) Moving Moments reserves the right to terminate this contract at any time for any reasonable cause, (e.g. accident or ill health). In this event all monies paid will be refunded in full.

Any liability on the part of Moving Moments will be limited to the amount of monies paid. Upon taking possession of the finished product, the client must inform Moving Moments of any technical or other problems with the video or photographs within 7 days. After 7 days, if no notification has been received, the client will be deemed to be satisfied with the product.

Please review this contract and conditions, prior to signature, to verify that all information is correct and agreed upon.

POSTAL ADDRESS:

To send us correspondence by mail, please direct it to: Moving Moments Photo + Video, 71 Montreal Road, Victory, Nelson 7010, NZ